

BEDFORD COUNTY

Direct Service Associate III

Bedford County is currently accepting applications for Direct Service Associate III for the Smith Mountain Lake Summer Vessel Pump Out Program. The candidate tasks will include: operating the pump out boat and/or truck; offloading sewage from vessel holding tanks; transporting sewage to a land-based holding tank; gathering specific information from vessel owners and entering it into a daily log; informing boaters where and how to report observed pollution problems; and, the importance of proper disposal of sewage. The candidate will possess the ability to establish and maintain effective working relationships with marina owners, other employees, and the general public.

Application and job description are available on our website: www.bedfordcountyva.gov and are also available from the Bedford County Human Resources Office, Bedford County Administration Building, 122 East Main Street, 2nd Floor, Bedford, VA 24523, 540-586-7601. Applications will be accepted until the position is filled. EOE

Direct Service Associate III

GENERAL DEFINITION OF WORK:

Performs skilled work in the operation of the pump out boat and does related work as required. Work is performed under regular supervision.

ESSENTIAL FUNCTIONS/TYPICAL TASKS

These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

- Operates the pump out boat or truck service.
- While operating the pump out boat the employee engages the boaters in conversation pertaining to the No Discharge Zone designation of Smith Mountain Lake (SML), and the importance proper sewage disposal.
- The pump provided on the boat is used to offload sewage from other vessels which have holding tanks. Sewage is then transported via the pump out boat to an approved sewage disposal pump system which transports the sewage to a land-based holding tank.
- Operates the pump out service on dock/land using the portable pump out equipment to remove the contents of the boat sewage holding tank into a tank onboard a vehicle.
- Drives the vehicle to an approved sewage treatment facility and empties the storage tank as needed, careful to avoid any spills.
- Evaluates and determines that pump out facilities, dump stations, and onshore facilities are operational by visual inspection so that boaters will have these services readily available.
- Establishes contact with boaters at marinas, discusses marine pollution, importance of proper disposal of sewage, public health consequences, marina program, and informs boaters where and how to report observed pollution problems.
- When engaging boaters in discussion informally gathers the required information and enters into a daily log.
- Solicits support from marina operators by encouraging their support for improved water quality by not allowing their customers (boaters) to discharge sewage and other water into the waterways.
- Ensures that informational brochures and other educational materials are readily available and distributed to boaters and the interested public.
- Established contact with boaters at marinas to request they use available pump out facilities.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of safe boating practices and procedures, knowledge of Smith Mountain Lake and the locations of marinas. Must possess the ability to keep records, deal with the general public tactfully, and to establish and maintain effective working relationships with associates and the general public.

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school and boating experience.

PHYSICAL REQUIREMENTS:

This work requires verbal communication for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken work levels; visual acuity is required for preparing written reports and observing general surroundings and activities; the worker is subject to outside environmental conditions, extreme heat, noise, vibration, hazards and atmospheric conditions. The worker may be exposed to blood borne pathogens and may be required to wear specialized personal protective equipment.

SPECIAL REQUIREMENTS:

The worker shall hold a valid Virginia Driver's License. May be required to have passed the Virginia Boating Safety Education course.